

**Warsaw Public Library Open Meeting of the Board of Trustees**  
**Minutes for Tuesday, November 10, 2025 at 6:00 PM**

**Call to order and roll call:** The meeting was called to order at 6:00 p.m. by President, Shani Jones. Along with Shani also present were Trustees: Susan Schell, Liz Fox, John Rutledge and Jason Linderman. Library Director Lisa Gricius and Town Board member: Travis Jones.

**Motion: Approve/Waive reading of minutes from Tuesday, October 14, 2025 (attached)**

Motion: Liz Fox

2<sup>nd</sup>: John Rutledge

Ayes: 5      Noes: 0      Absent: 0

Defeated: No      Carried: Yes, unanimously: Shani Jones, Sue Schell, Liz Fox, John Rutledge, and Jason Linderman

**Finance:**

**1. Motion to Audit and Approve the abstract of audited vouchers**

**# 155-166 Total Amount: \$ 4,185.38**

Motion: Shani Jones

2<sup>nd</sup>: Sue Schell

Ayes: 5      Noes: 0      Absent: 0

Defeated: No      Carried: Yes, unanimously: Shani Jones, Sue Schell, Liz Fox, John Rutledge, and Jason Linderman

**New Business:**

1. **New Business: Motion to override the tax levy limit for 2026** *Whereas, the adoption of this 2026 budget for the Warsaw Public Library requires a tax levy increase that exceeds the tax cap imposed by state law as outlined in General Municipal Law Section 3-c adopted in 2011; and Whereas, General Municipal Law Section 3-c expressly permits the library board to override the tax levy limit by a resolution approved by a vote of sixty percent of qualified board members; now therefore be it Resolved, that the Board of Trustees of the Warsaw Public Library voted and approved to exceed the tax levy limit for 2026 by at least the sixty percent of the board of trustees as required by state law on 11/10/2025*

**Motion:** John Rutledge

2<sup>nd</sup>: Jason Linderman

Ayes: 5      Noes: 0      Absent: 0

Defeated: No      Carried: Yes, unanimously: Shani Jones, Sue Schell, Liz Fox, John Rutledge, and Jason Linderman

2. **New Business: Motion to approve the 2026 budget (attached)**

**Motion:** Liz Fox

2<sup>nd</sup>: John Rutledge

Ayes: 5      Noes: 0      Absent: 0

Defeated: No      Carried: Yes, unanimously: Shani Jones, Sue Schell, Liz Fox, John Rutledge, and Jason Linderman

3. **Motion: Review / Approve Trustee Education Policy**

**Motion:** Sue Schell

2<sup>nd</sup>: Jason Linderman

Ayes: 5      Noes: 0      Absent: 0

Defeated: No      Carried: Yes, unanimously: Shani Jones, Sue Schell, Liz Fox, John Rutledge, and Jason Linderman

4. **Motion: Approve Amended Capital and Fixed Asset Policy**

**Motion:** John Rutledge

2<sup>nd</sup>: Shani Jones

Ayes: 5    Noes: 0    Absent: 0

Defeated: No      Carried: Yes, unanimously: Shani Jones, Sue Schell, Liz Fox, John Rutledge, and Jason Linderman

**5. Motion: Approve Amended Social Media Policy**

**Motion:** Liz Fox

2<sup>nd</sup>: John Rutledge

Ayes: 5      Noes: 0      Absent: 0

Defeated: No      Carried: Yes, unanimously: Shani Jones, Sue Schell, Liz Fox, John Rutledge, and Jason Linderman

**6. Motion: Approve 2026 Holiday Closures (attached)**

**Motion:** Sue Schell

2<sup>nd</sup>: Jason Linderman

Ayes: 5      Noes: 0      Absent: 0

Defeated: No      Carried: Yes, unanimously: Shani Jones, Sue Schell, Liz Fox, John Rutledge, and Jason Linderman

**Discussion/ Updates:**

Capital Project Updates

Carnegie Gift

Appointment of John Rutledge

**Motion to Adjourn:** John Rutledge at 6:42 p.m.

Board Signature \_\_\_\_\_